

# MADRON PARISH COUNCIL

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## MINUTES OF AN ORDINARY MEETING OF MADRON NEIGHBOURHOOD PLAN STEERING GROUP HELD AT LANDITHY COMMUNITY ROOMS ON THURSDAY 04<sup>th</sup> MARCH 2020 AT 7PM.

### Present:

Cllr. G. Tanner (Chairman) (GT)

Ms P Venn (PV)

Cllr. H. Eddy (HE)

Mrs J Ellis (Secretary) (JE)

Mr Peter Scrase (PS)

- 1. Apologies** – Were received from Cllr Scoble, Carolyn Montgomerie and Phil Davies
- 2. Declarations of Interest in Items on this Agenda** – None.
- 3. Steering Group Chairman's introductory remarks** – Cllr Tanner advised that the next task is to generate the data that will lead to the objectives for the NDP policies. The built environment group are working well and have started to draft their policies. All groups need to ensure they gather the data ready for the public consultation event in April.
- 4. Project funding situation and NDP expenditure to date** – The costs incurred to date are £2199.46. The income stands at £2552.00. This leaves a balance of £352.54 available to spend until the next round of grant funding is available in April. Cllr Tanner asked the locality group funding if it was possible to start a project before the next round of funding starts and apply when the funding is open, but this is not allowed. Therefore the Housing needs survey cost will be covered by Madron parish council.
- 5. Approval of Communications and Engagement strategy, Appendix 1** – Members present approved the strategy. It will now go before Madron PC tomorrow evening to be endorsed.
- 6. Communications and Engagement working group progress** – Cllr Tanner advised the groups work is dormant at present but will start work on planning for the consultation event.  
**Natural Environment working group progress**- The group has made good progress and Cllr Eddy advised they are looking to invite stakeholders such as the landscape partnership Trust to a meeting.  
**Built Environment working group progress** – The group have worked well and have already drafted policies with just general housing keeping and data to be checked on the policies.  
**Housing working group progress** – A letter about the housing needs survey has gone out to residents to advertise that the survey is open and available to complete online. The survey questions have been tailored to Madron and the results should be available in April.  
**Community Facilities working group progress** – The group has emailed the two main schools to gather data around pupil numbers, school meal numbers etc to help fill in the gaps for this age group that was missing from the survey results.  
**Transport, Business and Jobs working group progress** – This group has some work to do before the consultation event.
- 7. Project plan progress** - Cllr Tanner advised that if the consultation event runs in April as planned the project plan will remain on target.
- 8. Planning for next consultation Event** – PS has some boards available, hopefully SE will be able to enlarge posters for the event. JE will look to book Landithy main hall for Saturday 18<sup>th</sup> or 25<sup>th</sup> April for the public open day. The event will hold four or five tables showing what the groups have been working on. Steering group members to attend and assist Cllr Tanner in hosting.
- 9. Approval of NDP vision statement** – All members agreed.
- 10. Date and Time of next meeting** – Thursday 9<sup>th</sup> April 2020 at 7pm.